

# Source Citations for FamilySearch.org/FamilyTree.

## Presenter—Carol Nyman. September 21<sup>st</sup>. 2013

It is important to Cite Sources consistently and thoroughly. Source citations help us document, organize and analyze the evidence we gather in our Family Search/Family Tree. It is good to be able to prove the facts of our ancestors.

### There are three ways we can add sources to our family tree on FamilySearch.

1. Reference Books.
2. FamilySearch/FamilyTree.
3. Tree Connect.

### Create a Source

Identify the record you have found. This will be called a "Source."

Source Title (Required)

Example: England, Death Certificate of Hugh S. Smith - (1832-1912)

Web Page (Link to the Record)

Example: [http://www.uk1841census.com/census\\_online.htm](http://www.uk1841census.com/census_online.htm)

Where the Record Is Found (Citation)

Example: UK Census, 1841, Arbroath, Perth, Scotland. Population schedule. Dwelling address. Federal archive. Digital Image

Describe the Record (Notes)

Example: Hugh S. Smith Family Page 7. Lines 23-27. Arbroath, Scotland. UK Census 1841  
Father: Robert Smith. Mother: Helen Strachen. Children: Hugh Sidley Smith, Robert Smith.

### Adding book and miscellaneous citations.

Above is an example of the Family tree source template. Go to the details page of your ancestor. Click on "create a new source". If a source is not online but you have a citation, you can leave the Web Page field blank and enter information in the other fields. This will also work if you have genealogical information you may have received from relatives, or family members. Important—when you add a source, describe the one that you actually use. If you used an abstract or index, cite it and not the actual record. Abstracts and indexes may contain errors. They may contain more information than was included in the index. Enter as much information as you can. You will never regret adding too much information. The following are useful types of information to include:

- The name of the book or collection that the record is part of.
- The name of the person or institution that created the record.
- Who published the record.
- Where the collection is located.

Enter what you know the best way you can. You can copy citations from the index entries in FamilySearch.org, the Family History Library Catalog, and the FamilySearch Research Wiki.

## FamilySearch/Family Tree Source Citations.

FamilySearch/ Family Tree website is a great place to find records to add to your Family Tree. There are a billion records added to this site, and a million records are added each day. Most of the information found in the record section is primary sources. A few examples would be Census, Birth, Marriage, death land records, etc... The steps for adding a source to your record are listed below.

- Go to [www.FamilySearch.org](http://www.FamilySearch.org) website, and sign in with your LDS account.
- On the main site you will see the records tab. Click on this tab. You will see the page to enter information about the person for whom you are searching.
- You can browse all published selections, or you can browse locations of the world. (Scroll to bottom of front page).
- On the second page, filter your information to find the location of the record you want.
- After you have found the record you want to add to your tree, -----

On the right side of the page in the record, you will see "ATTACH TO FAMILY TREE". Click this button. It will then ask you to identify the correct ancestor you want to add the information to. This can be done by inserting the ancestors file number. If you have done any research, the ancestor's name will be listed. If it is the correct ancestor, click, "SELECT". A box will come up for one more check for the right person. You can also explain why this source is being saved. Click, "ATTACH". It is possible to then go to the family tree to view the new source. Click on the tab, VIEW IN FAMILY TREE. You will see it in the Vital Information (details) page. Scroll down the page to "SOURCES". This is the place where you can tag the source to be inserted in a different place on the same page or you can click on the source and detach the information if it is not what you want. It is possible to click on the new source and see the original primary source.

Another way to save a source is in "MY SOURCE BOX". After you have found a new source in the records, you will also see on the right side of the page, "ADD TO MY SOURCE BOX". Click on this. You will then see a screen asking you if you want to add to source box. Click, OK. On the right of the screen there will be "GO TO MY SOURCE BOX." Click on this and you will see your new source listed. At the top of the screen, click on Family Tree. Go to the vital information (details) page of the ancestor's tree you are adding the source to. Scroll down to "SOURCES". Click on "ATTACH FROM SOURCE BOX". You will see the new source listed there. Check the box on the left side of the page. Then click "ATTACH" on the right side of the page. It will ask for the reason for attaching the source. State the reason and then click "ATTACH". In the upper left corner of the page, you will see, ""Go to \_\_\_\_\_ (ancestor's name). By clicking on this, you will go back to the ancestor's vital information (details) page. Again scroll down to "SOURCES." You will see your new source. You can click on the new source and see the primary information, or you can "DETACH" the source in this location. This is also the place to "TAG" the source for other locations on the page. Using "MY SOURCE BOX," helps you organize all sources in the Family Tree.

## **Tree Connect—Source Citations in FamilySearch/Family Tree.**

A great new product has been found to help genealogists with their family history work. On the website, recordseek.com, you can add to your bookmark a tab to add information to Family Search/ Family Tree. It is possible from this site, to drag the Tree Connect to your book mark bar. This product supports all major browsers, and to most mobile devices. Tree Connect ----

1. It is easy to use, just click on the tree connect tab on any webpage and save that page as a source in Family Search.
2. There is no need to visit Family Search to add the link. Record Seek does it for you.
3. Save any image you can visit on the web. First load it, then Tree Connect.
4. It is Free.

After you have saved the source in Family Search, follow the instructions above on how to add sources in “ADD TO MY SOURCE BOX.” You then, attach the source from the source box to your ancestor’s vital information (details) page. Tree Connect is a great way to add information from Websites to Family Tree. It is possible to also add photos.