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## **Miami County Historical & Genealogical Society**

### **PRIVACY POLICY**

#### **INFORMATION USAGE**

At Miami County Historical & Genealogical Society (MCHGS), we respect and protect the privacy of our customers and those who use our websites. The following Privacy Statement provides details about how your personal information is collected and used. This privacy statement applies to the network of MCHGS websites, products and services. MCHGS is the sole owner of information collected on this site. We will not sell, share, or rent this information to others.

Any personal data submitted by you to us when contacting us through or using services available through any of the MCHGS websites will never be shared with any third party without your permission, except to the extent it is necessary to: respond to your requests, or to contact you via e-mail to inform you of new products or services we are offering. We only store personal data voluntarily submitted by you. Please note that if you give us personal data in order to receive information or services we collect and store that information in order to fulfill your request and for our own marketing purposes. We may send you emails in order to inform you about new MCHGS products or services and offers related thereto. You may, at any time, request to discontinue receiving such emails.

We may disclose or report personal information in limited circumstances where we believe in good faith that disclosure is required under the law. For example, we may be required to disclose personal information to cooperate with regulators or law enforcement authorities, to comply with a legal process such as court order, subpoena, search warrant, or law enforcement request.

#### **OPT-OUT**

MCHGS provides users the opportunity to opt-out via a link in the footer of most email messages. You may also have your personal information removed from our system by contacting us at [mchgsohio@gmail.com](mailto:mchgsohio@gmail.com). Please be sure to include the e-mail address you would like to have removed.

#### **COOKIES**

We may access and set cookies using web beacons, also known as single-pixel GIFs which are invisible graphical images. These web beacons provide us useful information regarding our site such as which pages users access. When we send you emails, we may include a single-pixel GIF to allow us to determine the number of people who open our emails. When you click on a link in an email, we record this response to allow us to optimize our offerings to you.

#### **SECURITY**

MCHGS uses reasonable precautions to protect the confidentiality and security of your personal information. To prevent unauthorized access, maintain data accuracy, and ensure the appropriate use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect.



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### **NOTIFICATION OF CHANGE**

If we decide to change our privacy policy, we will post those changes on the MCHGS websites so our users are always aware of what information we collect, how we use it, and under what circumstances, if any, we disclose it.

### **AGREEMENT**

If you do not agree with this Privacy Statement, please do not use any MCHGS websites. Please review this Privacy Statement regularly when visiting a MCHGS website, as this Privacy Statement is subject to change at any time and without notice.

### **MISCELLANEOUS**

MCHGS may transfer your contact information to a purchaser of the entire business, and/or it may be shared with any companies that merge with MCHGS or that MCHGS purchases.

### **SUGGESTIONS**

If you have any questions about this privacy policy, please contact us. We welcome your questions and suggestions.