

LAKE TOWNSHIP HISTORICAL SOCIETY APPLICATION FOR INTERNSHIP



Equal access to programs, services and employment is available to all persons.

Date of Application: ____/____/____

PERSONAL INFORMATION

Last Name _____ First Name _____ Middle Initial _____
Home Address _____
City _____ State _____ ZIP _____
Home Phone _____ Work Phone _____
Email Address _____
Driver's license number required if driving
may be required in the job _____ State _____
Have you ever been bonded? Yes _____ No _____

EXPERIENCE

Employer _____	From ____/____/____
Address _____	To ____/____/____
City _____ State _____ ZIP _____	Salary _____
Phone _____	Supervisor's Name _____
Reason for Leaving _____	Supervisor's Title _____
Job Title _____	
Job Duties _____	

Employer _____	From ____/____/____
Address _____	To ____/____/____
City _____ State _____ ZIP _____	Salary _____
Phone _____	Supervisor's Name _____
Reason for Leaving _____	Supervisor's Title _____
Job Title _____	
Job Duties _____	

EDUCATIONAL BACKGROUND

Starting with your most recent school attended, provide the following information:

SCHOOL NAME AND LOCATION	MAJOR AREA(S) OF STUDY	TYPE OF DEGREE OR CERTIFICATION

Please list below the specific course work areas relevant to the position for which you are applying.

COURSE WORK AREA

TECHNOLOGY SKILLS

Computer Skills (Include software titles and years of experience.)

Word Processing _____	Years _____	Internet _____	Years _____
Spreadsheet _____	Years _____	Presentation _____	Years _____
E-mail _____	Years _____	Other _____	Years _____

REFERENCES

List names and telephone number of three business/work references who are *not* related to you and are not previous supervisors. If not applicable, list three school or personal references who are *not* related to you.

Name	Title	Relationship to You	Telephone	Number of Years Known

HONORS

List special accomplishments, publications, awards, etc.

