BGS 1890 Census Replacement Project

Archives
Carnegie
CU Archives
Longmont Museum
DPL
State Archives
State Historical Society

Local Libraries
Longmont
Louisville
Lafayette
Lyons
Mamie Doud (Broomfield)
Erie
Nederland

CU Libraries
Business library
Map library
Special Collections

University Libraries
CSU
School of Mines
Colorado College
Denver University

Records Online
Ancestry.com
Footnote.com
Nara.gov
BLM.gov
Coloradohistoricalnewspapers.org
Newspaperarchive.com
Google.com
eBay.com

Museums
Boulder History Museum
CU Heritage Center
Longmont Museum & Cultural Center
Gold Hill Museum
Lafayette Miners’ Museum
Louisville Museum
Broomfield Depot Museum
Nederland Miners’ Museum
Lyons Redstone Museum
Chautauqua Association Archive & History Rm
Wise Homestead Museum
Enos Mills Cabin Museum
Agricultural Heritage Center
Dougherty Antique Collection
St Vrain State Park
Eldorado Canyon State Park
Sandstone Ranch Park

County Government Offices
Boulder County Clerk & Recorder
Boulder County Courthouse
Boulder County Justice Center

City Government Offices
Boulder
Broomfield
Eldora
Erie
Jamestown
Lafayette
Longmont
Louisville
Lyons
Nederland
Superior - established 1894
Ward

Placenames
Allenspark
Altona
Boulder
Broomfield
Burlington
Camp Talcott
Canfield
Cardinal
Caribou
Chapman
Clifton
Coal Park
Copper Rock
Crisman
Copper Rock
Eagle Peak
Eldora
Eldorado Spgs
Erie
Gold Hill
Grantham
Hessie
Hygiene
Jamestown
Lafayette
Lakewood
Langford
Louisville
Lyons
Magnolia
Marshall
Mitchell
Nederland
Niwot
Noland
Orodell
Pella
Rowena
Ryssby
Salina
Springdale
Sugarloaf
Summerville
Sunset

Send updates to Dina
irongate@estreet.com

Newspapers we should find
Boulder County Herald (d, w) - CU
Boulder County News
Boulder News (w) - CU
Boulder Tribune (w) - CU
Boulder Camera (w) 27 Sept 1890
Daily Herald
Erie-Canfield Independent
Lafayette Inquirer (w)
Longmont Ledger (d, sw, w)
Longmont Progress (w)
Longmont Times (w)
Lyons News (w)

Newspapers for background on
www.coloradohistoricnewspapers.org
all publishing in 1890
Aspen Daily Chronicle
Aspen Daily Times
Aspen Weekly Chronicle
Aspen Weekly Times
Avalanche (Carbondale)
Buena Vista Democrat
Castle Rock Journal
Fort Collins Courier
Inter Mountain (Steamboat Springs)
Leadville Daily & Evening Chronicle
Littleton Independent
Logan County Advocate
Pagosa Springs News
Rocky Mountain Sun (Aspen)
San Juan Prospector (Del Norte)
San Luis Valley Courier (Alamosa)
Silverton Standard
Svensk-Amerikanska Western
White Pine Cone
Books for Background
Dress for all occasions: women’s costumes from the 1880s and 1890s, Pamela Cartledge, Hartford, Conn.: Connecticut Historical Society, 1987.
Calico Dresses and Buffalo Robes: American West fashions from the 1840s to the 1890s, Katherine E Krohn, Minneapolis: Twenty-first Century Books, 2012.

School Districts
1. Superior
2. Shamrock
3. Boulder
4. Valmont
5. Davidson
6. Burlington
7. Niwot
8. Montgomery
9. Hygiene
10. Baseline
11. Jamestown
12. Ward
13. Bader
14. Whiterock
15. Marshall
16. Pleasant View
17. Longmont
18. Tungsten
19. Caribou
20. Batchelder
21. Hygiene
22. Altona
23. Armstrong
24. Gold Hill
25. B Bashor
26. Ryssby
27. Wallstreet
28. Sunshine
29. Louisville
30. Pine Grove
31. Salina
32. Crisman
33. Silver Spruce
34. Sugarloaf
35. Chapman
36. Eldorado Springs
37. Culver
38. Magnoliah
39. Rowena
40. Springdale
41. Fairview
42. Beasley
43. Broomfield
44. Potato Hill
45. Pleasant View Ridge
46. Canfield
47. Lyons
48. Nelson
49. Bunce
50. Lee Hill
51. Sunset
52. Lafayette
53. Noland
54. Eggleston
55. Stony Lake
56. Eldora
57. Pine Cliffe
58. Frances
59. Allens Park
60. Hesse
61. Clarkson
62. Gooding
63. Lake View
64. Sunny Side
65. Valley Road
66. Monarch
67. Nederland

1890 Populations
Boulder County: 14,082
Boulder City: 3,647
Allens Park: --
Caribou: 169
Eagle Peak: --
Eldora: --
Gold Hill: 425
Hesse: --
Jamestown: 449
Lakewood: --
Magnolia: 183
Nederland: 182
Salina: 462
Sugar Loaf: 186
Sunset: 152
Sunshine: 429
Ward: 832

1890 Magazines
Harper’s Bazaar

1890 Inventions
Mechanical Tabulating Machine
Babcock Test (fat content of milk)
Smoke detector
Jackhammer (pneumatic hammer)

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Questions You Might Ask:

Before you go:
Find out a little background information that will help you know where to begin.
Look at pertinent websites, find a local history that’s already been written, etc.

To get the best results:
Go in person. It’s hard to turn people down when you’re standing right there.
Go prepared to explain the project in 1 simple sentence:
The Boulder Genealogical Society is undertaking a historical research project on the 1890s and we’d like to
determine what records you have from that time period.
Go prepared to get the answers you want, but also go prepared to make an appointment and come back at a
more convenient time.

an Archive

Win-win: Giving them back an every name index of parts of their collection making them more useable.
Do you have film or copies of materials that are in other collections? (the State Archives has a lot of this)
Do you have finding aids that are not online?

a Library

Win-win: getting more people in to use the collection once they know more about what’s there.
Do you have archival materials at this library? Copies of originals?
Do you have a collection of historic photographs?
Do you have a collection of local histories? Church, business or school histories?
Semi-Centennials, Centennial, Sesquicentennials, Jubilee Editions
Do you have items that are not included in your book catalog?

a Museum

Win-win: getting more members or visitors if more people know what’s there to see.
Do you have archival materials at the museum? If not, do you house them elsewhere?
What period pieces do you have from the 1890s?
Do you have a collection of historic photographs?
Does your library contain local histories? (some museums have in-house libraries)

a Government Office

Win-win: Putting a research guide up on our website may cut down on their phone calls.
Records may be kept by office (Mayor, City Council, Treasurer). What offices existed in 1890?
Do you have a set of ordinances in effectin 1890?
Do you keep original records in this office? Offsite? Transferred to the State Archives? Carnegie?
Do you have records that have been filmed? List of films?
Do you have a collection of photographs? (Assessor’s office took photographs to assess taxes)
Do you have tax records? Council Minutes? Licenses? Marshal’s records? Voter registration Records?

a Private Collection

Win-win: Once we have a modern index, you won’t have to get the originals out for other researchers.
Are your original records kept here? (Some organizations send them to a state-wide body)
Are there records about your members held elsewhere? (Some churches require reports to a higher authority)
Do you have local or organizational histories in your library? (History of the church or organization)
Do you have a collection of photographs?

Information We Need to Record

Repository: Where you got the item
Document Title: Volume Name if it’s a book, Collection or file folder name if in a box
Call Number: Where to find the item within the repository
Other Citation Information: in addition to a volume name, you might need the government office, or collection name to
make the citation complete
Item Name: If there are loose items within the folder.
Page Number: Page numbers if there are any. Index pages can be recorded as Index A-B, for example.
Date: year month (3 or 4 letter abbreviation)
Name: Last name, first name, salutation, no periods, single space between initials
Notes: Role: (e.g. clerk), location (e.g. 2416 Pearl St), non-local (e.g. of Kalamazoo, MI), relationship (e.g. son of John Smith)
Additional Columns: any information that we might want to include in the Quarterly
## Tips for Photographing Records

### Equipment
- Camera, Camera Cards, Extra Batteries
  - Use the Text setting and Close Focus mode
- Tripod, Extension Arm
- Secretary, Carrying Case
- Sticky Notes

### Set Up
- Use Sticky Notes to mark the table and Call No.
- Shoot the Box number and File Folder No.
- Shoot the Covers to create a visual break which makes managing the files later easier.

### Books
- Look all the way through the book.
- Shoot the first blank page in a series.
- If you need to shoot right and left pages separately, mark the first Right-hand and first Left-hand page in the photograph.
- Shoot the index. Sometimes the clerk took more care with the index. Better handwriting.

### Documents
- Shoot both sides of every document. Filing information is often placed by the clerk on the opposite side.

## Extracting Using Excel

### Find & Replace
- If you need to make corrections, find & replace is handy.

### Auto-fill
- Once you start typing in a cell, the computer will auto-fill with what you have typed before.
- Be careful with this.

### Control + D
- If you need to fill in a column with the same information, highlight the first cell in the column that is filled, then drag the mouse, or use the Shift key + a mouse click to highlight the column. Then hit control + D to fill in the column.

## Indexing Guidelines

### Record What You See
- Jas Briggs, Wm Keller, Stephen Smythe
- Include people, businesses and organizations

### Business Names
- Business names should be indexed by all of the surnames present
  - Adams, McClintock & Zeller
  - McClintock (Adams, McClintock & Zeller)
  - Zeller (Adams, McClintock & Zeller)

### Making Corrections
- It’s ok to go back and correct mistakes
  - (e.g. Soars & Bradley = Sears & Bradley)
- If you know a name to be mispelled use brackets
  - (e.g. Newmeister [Neumeister])

### Punctuation
- Use no periods
  - Smith, J W NOT Smith, J. W.
- Last name, first name, middle name, salutation
  - Smith, John William Jr
  - Smith, Sarah Mrs
  - Smith, John E Mrs
- Put a single space between initials
  - Smith, J W NOT Smith, JW

### Dates
- Year Month (3 or 4 letter abbreviation) Day
  - (e.g. 1890 Jan 13)

### Quotation Marks
- Use single quotes (e.g. ‘name’) not full quotes (e.g. “name”)

## Using Google Docs

- Go to: http://mail.google.com
- Login: BGS1890@gmail.com
- Password: 1890census

### From the main navigation
- (e.g. Gmail Calendar Documents Photos, etc.)
- Choose Documents
- Click on the 1890_Indexing_TEMPLATE to open the document
- Before you start entering data, make a COPY

### From the File Menu
- (e.g. File Edit View Insert, etc.)
- Choose Make a Copy

### Naming Your Document
- Please choose a name that tell me where you found the document, and the call number
  - (e.g. Carnegie_BHS328_Box3_FF2)
- Use underscores in the name instead of spaces
  - The computer will fill spaces with %20 creating odd names
    - (e.g. Carnegie%20BHS328%20Box3%20FF2)